



Divorce Checklist for General Information

- Legal name
- Contact information, including mailing address, phone numbers, and email addresses
- Date of birth
- Social Security number
- Employer name and contact information
- Birth and death certificates
- Certified copy of marriage certificate
- Citizenship papers
- Membership documents that show you're a member of a country club, health club/spa, association, etc during the last five years of the marriage
- Medical records if one of the spouses has a severe condition that could require further consideration when determining support
- Communications with children's teachers and medical providers
- Copies of children's IEPs (if applicable)
- Police records of any domestic calls between the parties
- Police records if spouse has a criminal history
- Copies of any restraining orders between the parties
- Copies of any journals/records kept during the course of the marriage
- Judgments and pleadings in court cases that you were a plaintiff or defendant in during the marriage



Questions to Ask My Divorce Attorney

- Can you explain the divorce process and the expected timeline?
- What steps should I take to prepare for the divorce process?
- What has been your experience working with cases similar to mine?
- How are child support calculations determined?
- What factors might influence a decision regarding child custody and support?
- How is property divided in divorce cases in our jurisdiction?
- How do you communicate with clients and keep them updated on the progress?
- What is your strategy for negotiating a settlement outside of court?
- What is your typical response time for client inquiries?
- What can I realistically expect for an outcome based on my case?
- How is your billing handled? How often will I be charged?



My Finances Checklist

- Paystubs
- Tax Returns, including W-2, 1099, and K-1 forms for the last 3 years
- Bank statements for last 3 years
- Additional income documentation related to investment property, rental/lease agreements, dividends, interest, royalties, lottery winnings, etc
- Employment benefit and health insurance information
- Brokerage statements, stocks, bonds, and mutual funds
- Retirement account statements, including pension, 401(k), 403(b), 412(e)(3), 457, military, IRA, Roth IRA, SEP-IRA, Keogh, etc. for last 3 years
- Estate planning documents including wills and trust agreements, and any powers of attorney
- Life insurance policies
- General insurance policies, including property, health, accident, disability, casualty, motor vehicle, and property
- Business documents, such as partnership agreements, tax returns, and related financial statements.
- Copies of any loan or mortgage application made within the last 3 years



Moving Checklist

- Set a Moving Date
- Hire a Moving Company or Rent a Truck Ask Family/Friends to Help
- Rent a Storage Unit if Needed
- Get Moving Supplies: Purchase or borrow moving boxes, packing tape, bubble wrap, packing paper, markers, and other packing materials
- Declutter and Donate: Go through my belongings and decide what to keep, donate, sell, or throw away.
- Start Packing: Begin packing non-essential items first. Label boxes by room (i.e. Bedroom 1, Bathroom, Kitchen)
- Arrange for a babysitter and/or pet sitter
- Finish Packing. Create an "immediate use" boxes with toilet paper, soap, shower curtain, toiletries, towel and bedding for my first night(s) in my new home
- Update Cable Company
- Update Utilities (Gas, Electric)
- Change My Address with the post office and setup mail forwarding for an extended period after you move
- Updated My address with:
 - Banks
 - Cell phone company
 - Credit cards
 - Insurance company
 - Employer
 - DMV
 - Other billing accounts
 - Schools



Fall and Winter Homecare Checklist

- Have the forced-air heating system inspected by a professional
- Have my fireplace professionally inspected/cleaned before use
- Seal cracks and gaps in windows and doors with caulk or weather stripping; replace if necessary
- Inspect roofing for missing, loose, or damaged shingles and leaks
- Remove leaves from gutters
- Drain/Winterize any exterior plumbing, including hoses and in-ground sprinkler systems
- Replace the batteries in smoke and carbon monoxide detectors
- Wrap insulation around outdoor faucets and pipes in unheated garages
- Check the water heater for leaks
- Cover my air-conditioning unit
- Check the basement for leaks during thaws
- Stock up on sidewalk salt and ice melt



Spring Homecare Checklist

- Check the roof for damaged shingles or leaks
- Clean out gutters and downspouts for proper drainage
- Clear the lawn of leaves and debris
- Fertilize and aerate the lawn
- Prune trees and shrubs
- Check sprinkler system for leaks or broken heads
- Check deck for loose boards
- Check fence for repairs needed
- Wash windows and screens
- Replace HVAC Air filters
- Test Smoke and Carbon monoxide detectors
- Inspect basement for water damage or mold
- Check for pest infestations